



# HISPANIC DIVISION FELLOWSHIPS

## at the Library of Congress

### Introduction

Two Fellows will be selected to work full time (40 hours per week) at the Library of Congress in Washington, DC, assisting the Hispanic Division to fulfill its mission to the Hispanic-American community in the U.S. by doing bibliographical research, producing finding aids and bibliographic records, assisting Hispanic Division patrons, and working closely with primary source materials dealing with Hispanic-Americans in the U.S. The Hispanic Division will determine the scope of the project.

### Eligibility

Applicants must either be enrolled in an ongoing academic program at the junior or senior undergraduate level, or at the graduate level, or have just completed their degree at an accredited college or university. Thorough knowledge of Spanish is required. Academic credit for the fellowship work is at the discretion of the educational institution. The Library of Congress is an equal opportunity employer. We particularly encourage applications from women, minorities, and persons with disabilities for the Hispanic Fellowship Program.

### Stipend

Each Fellow will be paid a stipend of \$1,200 per month as a temporary employee of the Library of Congress. The Fellowships do not include transportation, room or board.

### Duration

The Fellowships are available in the summer of 2003 and will last approximately **8 weeks**, according to the needs and schedules of the Hispanic Division.

### How to Apply

In order to apply, the applicant must submit the following materials:

1. The application form, which can be found at <<http://www.loc.gov/rr/hispanic/fellowship.pdf>>
2. Cover letter indicating the applicant's area of interest
3. Two letters of recommendation from appropriate professors attesting to the applicant's proficiency and reliability.
4. Copy of transcript from college or university.

Applications will be reviewed and the Hispanic Division will arrange interviews with the most promising applicants, based on materials submitted. All applications should be faxed or e-mailed to: Hispanic Division, Library of Congress: Fax: 202-707-2005.

### Deadline

Complete applications for the program during the summer of 2003 must be received by April 18, 2003. Selection will be made within one month. The fellowships begin in either June or July, depending upon the availability of the selected fellows.

### For More Information

Contact Tracy North at the Hispanic Division, (202) 707-5400, fax (202) 707-2005, Email <[tnor@loc.gov](mailto:tnor@loc.gov)>.

These fellowships are made possible through funding from the Anuario Hispano/Hispanic Yearbook and the Archer M. Huntington Society.

**FELLOWSHIP APPLICATION FORM** (Deadline: April 18, 2003)

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**I.  
PERSONAL  
INFORMATION**

1. \_\_\_\_\_  
NAME (Last First Middle)

2. \_\_\_\_\_  
HOME (Street Address City State / Country Zip Code)

3. \_\_\_\_\_  
HOME PHONE HOME FAX HOME EMAIL

4. \_\_\_\_\_  
INSTITUTIONAL AFFILIATION (School)

5. \_\_\_\_\_  
MAJOR FIELD GRADUATION DATE

6. \_\_\_\_\_  
DATE AND PLACE OF BIRTH SOCIAL SECURITY NUMBER

7. Are you a United States citizen or permanent resident? **YES / NO** (Circle one)

8. Please attach a two-page curriculum vitae and a copy of your most recent transcript.

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**II.  
AREA  
OF  
SPECIALIZATION**

9. \_\_\_\_\_  
Subject of interest. (Circle appropriate level)

10. Level of language expertise:	<b>Reading</b>	Excellent / Fair / Poor
	<b>Writing</b>	Excellent / Fair / Poor
	<b>Speaking</b>	Excellent / Fair / Poor

13. How did you acquire language competence? \_\_\_\_\_

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## HISPANIC DIVISION FELLOWSHIP APPLICATION

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IV.

17. Please make two copies of the reference form (page 3), to give to two persons who are familiar with the quality of your work

### REFERENCES

Indicate their names, telephone numbers, and email addresses here:

a. \_\_\_\_\_  
NAME PHONE EMAIL

b. \_\_\_\_\_  
NAME PHONE EMAIL

### CERTIFICATION

I certify that the statements made above are correct to the best of my knowledge; signed:

\_\_\_\_\_

(Print Name here)

Date: \_\_\_\_\_

**Send application and all supporting materials By FAX 202 707-2005 by April 18, 2003.**

Hispanic Division  
ATTN.: Tracy North  
Library of Congress  
101 Independence Ave., SE  
Washington, DC 20540-4850  
Tel: 202-707-5400

**FELLOWSHIP REFERENCE FORM** (Deadline: April 18, 2003)

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**NAME OF  
APPLICANT**

1. \_\_\_\_\_  
NAME (Last First Middle)

**NAME OF  
REFERENCE**

2. \_\_\_\_\_  
NAME (Last First Middle)

3. \_\_\_\_\_  
ADDRESS (Institutional affiliation)

4. \_\_\_\_\_  
ADDRESS (Street City State / Country Zip Code)

5. \_\_\_\_\_  
PHONE FAX EMAIL

6. \_\_\_\_\_  
POSITION / TITLE

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In a general statement not more than two pages in length, individuals providing references are requested to cover the following information:

- ☐ **How long and under what circumstances the reference knows the applicant**
  - ☐ **Applicant's background, including professional qualifications and activities**
  - ☐ **Applicant's level of competence to work in the Hispanic Division.**
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**Send this form together with the general statement by FAX by April 18, 2003, to:**

FAX: 202 707-2005

ATTN.: Tracy North

Hispanic Division  
Library of Congress  
101 Independence Ave., SE  
Washington, DC 20540-4850  
Tel: 202-707-5400